

INTERNSHIP/NEWLY LICENSED DIRECTOR

Is your passion helping people? Do you take pride in providing excellent customer service? Are you looking for a place where your contributions are valued? If so, we're looking for you!

Brunswick Memorial Funeral Home has been serving our community for over 40 years and takes pride in serving our community each and every day. We are committed to our employees because they are the building blocks of our company and of the community we serve. We invest into our interns/directors so that they can grow and reach their goals. Our Family-Owned funeral home is growing and we're looking for energetic, positive, and compassionate interns to join our care team.

WILL PROVIDE

- Preceptor who will guide you through the internship process
- Training from a team of experienced Directors
- Hourly pay for all hours worked
- Flexible work schedule
- Experience with families of all faiths

Job Description

The ideal candidate under direct supervision will assist and observe funeral services, funeral arrangements, embalm, and perform functions related to the coordination of legal and administrative matters associated with funeral service.

Responsibilities (Include, but are not limited to):

- Performing sanitary care, embalming, restorative care, and cosmetology
- Dressing and casketing the deceased for visitations
- Assist in arrangement conferences, i.e., contact clergy, completing death certificates, prepare obituaries, prepare all documents for services, etc.
- Assist in directing funeral services and visitation, including greeting family members, coordinating and instructing pallbearers and part time staff, interacting with clergy
- Removals from residence, nursing home, or medical facility

Qualifications Education and/or Experience:

Requires admission to an accredited school of embalming or mortuary science with a desire to become a licensed funeral director.

Skills:

Excellent communication skills, customer service skills, ability to handle multiple tasks without interruptions, and a high degree of concentration and attention to detail needed.